



Household Information Packet

2022

Child & Adult Care Food Program
Afterschool At-Risk

www.childrenshungeralliance.org



2021-22

Dear Parent/Guardian,

Welcome! It is our pleasure to welcome your child(ren) to their afterschool program for academic year 2021-2022. There are many opportunities awaiting for your child(ren) to experience while attending the program. Children's Hunger Alliance plays a small role in the daily agenda planned for your child(ren). While your child(ren) attend this afterschool program they will also be provided with a meal at no cost to you. Below is an explanation on how the food program is funded and the benefits your child will be offered.

The Center-Based Nutrition Program provides nutritious food to school age children 5-18 years old at approved Children's Hunger Alliance afterschool centers. The Children's Hunger Alliance Afterschool Nutrition Program is part of the United States Department of Agriculture's (USDA) Child and Adult Care Food Program (CACFP). In Ohio, the Ohio Department of Education (ODE) is the state agency responsible for overseeing the food program and partners with non-profit organizations such as the Children's Hunger Alliance as a sponsoring agency.

Students with physical or mental disabilities are eligible for the meal program up to 21 years of age. Documentation of their disability is required in the form of an Individual Educational Plan (IEP) from the student's school. Children's Hunger Alliance does not discriminate against any child regardless of income, nationality, race, color, age, handicap, or sex.

Meals are prepared and delivered by a food service management company and meet the USDA meal pattern requirements of:

- 2 oz. meat/poultry/fish/meat alternate
- ¼ cup fruit
- ½ cup vegetable
- 1 slice bread or bread alternate
- 1 cup milk

The meal is unitized for easy distribution and disposal. Also included with the meal are condiments, straws, napkins, and single service ware. Food must be served and consumed on the premises of the approved center. Food may not be removed from center and taken home with child.

Each household who chooses to participate in the food program (children ages 5-18) must be provided a household packet which may include an income eligibility application (when applicable), food allergy form and Civil Rights documentation. It is the responsibility of the center to provide each parent/guardian of each child at their center the above listed items. Feel free to call Children's Hunger Alliance in your region with any questions at 1-800-227-6446 (option #4).

SPECIAL DIET FORM

This center/facility participates in in the Child and Adult Care Food Program and any meals, snacks, or milk claimed for reimbursement must meet program requirements. Food accommodations must be made when the food accommodation is due to a disability (a physical or mental impairment which substantially limits one or more major life activities, has a record of such impairment, or is regarded as having such impairment). Reasonable food accommodations may be made for children/participants without disabilities who may have special medical or dietary needs. Food accommodations are to be supported by a statement signed by a recognized State medical authority which is defined as a State licensed health care professional who is authorized to write medical prescriptions under State law.

To be completed by parent, guardian or authorized representative

Child's/Participant's Name:		Birth Date:
Parent/Guardian/Authorized Representative Name:		
Email Address:		
Home Phone:	Work Phone:	Cell Phone:
Address:		
City:	State:	Zip:

To be completed by recognized State medical authority

Check and complete appropriate information. For the safety of the child, please be as specific as possible.

<input type="checkbox"/>	Yes, this child/participant has a disability that requires food accommodation?
Describe disability:	
What major life activity is affected?	
How does the disability restrict the diet?	

<input type="checkbox"/>	Child/Participant has no disability but requires a special diet
Describe the medical or other special dietary need that restricts diet:	

List food/type of food to be omitted.

List food/type of food to be substituted for omitted food(s). Please be specific regarding any needed food texture changes or detailed menu to be followed.

Signature of Recognized State Medical Authority:	Date:
Printed Name:	Phone:

Good nutrition today means a stronger tomorrow!

Building for the Future

with CACFP

This day care receives support from the Child and Adult Care Food Program to serve healthy meals to your children.



Meals served here must meet USDA's nutrition standards.

Questions? Concerns?

Children's Hunger Alliance
1105 Schrock Road Suite 505
Columbus, Ohio 43229
(800) 227-6446 main
www.childrenshungeralliance.org

CACFP Program Specialist
25 S. Front St. MS 303
Columbus, Ohio 43215-4183
Phone 614-466-2945
Toll Free 1800-808-6235

Learn more about CACFP at USDA's website:

<https://www.fns.usda.gov/>

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Nondiscrimination

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Persons with disabilities who require alternative means of communication for program information (e.g. Braille, large print, audiotape, American Sign Language, etc.), should contact the Agency (State or local) where they applied for benefits. Individuals who are deaf, hard of hearing or have speech disabilities may contact USDA through the Federal Relay Service at (800) 877-8339. Additionally, program information may be made available in languages other than English.

To file a program complaint of discrimination, complete the [USDA Program Discrimination Complaint Form](#), (AD-3027) found online at: http://www.ascr.usda.gov/complaint_filing_cust.html, and at any USDA office, or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992. Submit your completed form or letter to USDA by:

- (1) Mail: U.S. Department of Agriculture, Office of the Assistant Secretary for Civil Rights, 1400 Independence Avenue,
SW, Washington, D.C. 20250-9410;
- (2) Fax: (202) 690-7442; or
- (3) Email: program.intake@usda.gov.



USDA Nondiscrimination Statement Effective June 2013

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If you wish to file a Civil Rights program complaint of discrimination, complete the USDA Program Discrimination Complaint Form, found online at <https://www.ascr.usda.gov/filing-program-discrimination-complaint-usda-customer>, or at any USDA office, or call (866) 632-9992 to request the form. You may also write a letter containing all of the information requested in the form. Send your completed complaint form or letter to us by mail at U.S. Department of Agriculture, Director Office of Adjudication, 1400 Independence Avenue, S.W., Washington, D.C. 20250-9410, by fax (202) 690-7442 or email at program.intake@usda.gov.

Individuals who are deaf, hard of hearing or have speech disabilities may contact USDA through the Federal Relay Service at (800) 877-8339; or (800) 845-6136 (Spanish). USDA is an equal opportunity provider and employer.